

July 17, 2008

Re: Bike Registration

Dear (Previously Registered) Bike Owners,

The newly constructed bicycle room will be opening soon. There are several changes to the policy for keeping a bike / bikes in the facility.

1. A registration fee of \$36.00 per year / per bicycle will be charged. These fees will help offset the costs of equipping, maintaining, and operating the facility. The fee will cover the entire year August 1st through July and is neither prorated nor refundable.
2. Registered Bike owners will have access to the Bike Room by way of their Fob or Key Card.
3. Until a determination as to the demand for the limited bike spaces is made, a limit of 2 bicycles per unit will apply.
4. Bicycles are kept at the unit owners risk and the Ritz Condominium is not responsible for theft and damage. This includes interior, exterior, and basement storage.
5. Large bicycles such as 3 wheelers, bikes with sidecars or bike trailers will be charged an additional fee dependent upon size.
6. It is recommended that all bikes be locked to the racks.
7. All registered bikes must display the Ritz registration tag. If you choose the exterior storage option you still must register your bicycle with the Condo Office.
8. The Ritz will continue to allow long term storage of bicycles in the basement. The Ritz will be providing a small outside bike rack for residents at no cost.

Once the facility is at capacity, a waiting list will be established.

Please contact Jamie ASAP at the Condo Office to arrange for registration.

I would like to thank the Bike Committee for their time and input. Mark Fast and Joan Singer are Co-Committee chairpersons.

Thank you for your patience, we will notify you when the bikes can be moved into the facility.

Sincerely,

Brian Smith, General Manager